

Position title	Mental Health Clinician PTS NDIS EAP		
Position holder	Vacant		
Program	Counselling and Support		
Funded by	Grampians Community Health		
Based at location	Horsham, Stawell or Ararat		
Responsible to	<ul style="list-style-type: none"> • Program Leader Counselling and Behaviour Change • Manager Counselling and Support • General Manager People and Community Support • Chief Executive Officer 		
Direct reports	<ul style="list-style-type: none"> • Nil 		
Award	Grampians Community Health Mental Health Service Enterprise Agreement 2012-2016 Or Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2017		
Classification	Mental Health Nurse 3.1 to 4.5/SACS 5.1		
Hourly rate	\$42.77 to \$49.84	Annual	\$84,513 to \$98,483
Status	Full time		
Hours per week	38		
PD last updated and approved by CEO	September 2021		

Position summary

The Mental Health Clinician will provide an efficient, effective and quality counselling service for the communities across the Grampians and Wimmera regions, including Horsham, Stawell and Ararat.

Key responsibilities

1. Psychological Therapy Services Counselling for people across the Wimmera region following specific guidelines:
 - a) On acceptance of a referral the provider must contact the client within 2 weeks and schedule a first appointment within 4 weeks of referral being accepted.
 - b) Provide approved FPS for time limited sessions (45 mins) for up to 5 sessions within six months of date of first appointment.
 - c) Administer an Outcome Tool (DASS21, Kessler 10 (K10), Edinburgh Post Natal Depression Scale or other as agreed, at initial and final session.
 - d) Assist the client if appropriate, to make a return appointment with their referring GP for a mental health review during their final session.
 - e) Completion of all session data, including clinical measures, in the CMS
 - f) Provide a Clinical Outcomes Report to the referring GP within 1 week of the final session.
2. Provide counselling for people through the Grampians Community Health Employment Assistance Program (EAP).
3. Counselling for participants who have an active NDIS plan.
4. Attend relevant meetings, conferences and training programs related to the field as negotiated with management.

5. Attend monthly management supervision reviews, external supervision and peer supervision sessions as scheduled.
 6. Promptly report any potentially problematic client-related issues if/as they arise.
 7. Work collaboratively with key stakeholders to determine areas of collaboration and develop a solution focused approach.
 8. Ensure that clients and community members are included in the decision making and work of GCH programs and projects.
 9. Use well developed communication, consulting and negotiation skills, and a flexible approach when dealing with issues and people, based on sound risk management.
 10. Write and present reports as requested and ensure up to date and accurate collection, recording and reporting of statistical and service data as required by the Department of Health and Human Services, Primary Health Network and GCH.
 11. Provide supervision and support to students as required.
 12. Other duties commensurate with current skills and experience as agreed with the Program Leader, Manager, General Manager or the Chief Executive Officer.
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Key selection criteria

Qualifications

- Registered Nurse/Psychiatric Nurse, Psychologist, Social Worker or Counsellor qualifications and experience.
- Relevant Undergraduate Degree with appropriate post graduate qualifications or extensive empirical knowledge and work history.

Mandatory:

- Membership with AHPRA, ACA, APS, ASWA etc.
- Clinical experience, knowledge of therapeutic interventions.

Desirable

- Resilience to work with and support clients who present with a range of presenting complex issues, challenging behaviours and persons involved with the criminal justice system.

Demonstrated skills, experience and/or understanding of:

- Knowledge and implementation of a range of evidence based holistic and evidence based therapeutic interventions to support clients to achieve optimal psychological and physical wellbeing.
- Specific therapeutic interventions for a range of mental health issues including depression, anxiety, trauma, grief and loss and co-occurring mental health and substance misuse issues.
- Client centred practise including counselling, trauma informed care, case management, complex assessment skills, care planning, collaborative shared care planning and conducting care planning meetings.
- Demonstrated attention to detail with well-developed administrative and organisational skills to effectively manage high volumes of work and determine priorities, meet targets and deadlines.
- Ability to maintain confidentiality at all times.
- Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet.
- High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels.

- Demonstrated ability to contribute to positive workplace culture and practices.

Licences and registrations

- Current Victorian driver licence
- Current National police check (less than 3 months old)
- NDIS Worker Screening Check

Personal attributes

- Ethical and inclusive
 - Self-disciplined
 - Collaborative and supportive
 - Flexible and resilient
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Conditions of employment

This position is full time ongoing and is subject to:

- Successful completion of a six-month probationary period

And requires the following checks:

- Satisfactory police check
- Clear NDIS Worker Screening Check

Note: Checks must be obtained and provided prior to commencement as a condition of employment at Grampians Community Health. Where check results are unsatisfactory in relation to the role to be carried out, the offer of employment will be withdrawn.

Employee acceptance of position:

Employee signature

Vacant

Date
