

Position title	Gardener
Program	Community Assist
Reports to	<ul style="list-style-type: none"> • Program Leader Community Assist • Manager Aged and Disability • General Manager Health, Aged and Disability • Chief Executive Officer
Direct reports	<ul style="list-style-type: none"> • Nil
Award	Health and Allied Services Managers and Administrative Workers Victorian Stand-Alone Community Health Services Multi-Employer Enterprise Agreement 2022-2026

Position summary

GCH Gardening service provides essential gardening and home maintenance services to help older adults and people living with disabilities maintain their independence. This role plays a vital part in enabling clients to live comfortably and safely in their own homes, while supporting their autonomy and well-being.

This role provides an exciting opportunity to work outdoors as part of a supportive team while making a real difference in the lives of people in the community.

Key responsibilities

- Carry out gardening and outdoor maintenance tasks, including lawn mowing, whipper snipping, weeding of established garden beds, and essential pruning.
- Maintain safe and clear access and egress pathways through properties.
- Perform yard clearance to ensure safe and tidy outdoor spaces.
- Use and maintain gardening tools and equipment safely and effectively.
- Perform minor home maintenance under the direction of GCH maintenance staff
- Provide services in a way that respects clients' dignity, privacy, and preferences.
- Identify and report any changes in client circumstances, safety hazards or maintenance issues promptly.
- Manage time effectively to complete scheduled work on time.
- Other duties commensurate with current skills and experience as agreed with the Program Leader, Manager, General Manager or the Chief Executive Officer.

Key selection criteria

Demonstrated Skills and Experience

- Proven experience in gardening and outdoor maintenance
- Physically fit and able to work outdoors in varying weather conditions.
- Knowledge of lawn care, including mowing, whipper snipping, and weeding.
- Basic mechanical knowledge for maintaining garden tools (changing oils, filters, mower blades, etc.).
- Ability to communicate effectively and build rapport with older adults.
- Excellent customer service skills, a positive attitude, and a commitment to providing high-quality service.
- Ability to work autonomously, quickly, and effectively.
- Flexibility to adapt to changing rosters and work conditions.
- Understanding of the needs of a customer-focused service that empowers client choice.
- Knowledge of the safe and effective use of gardening tools and equipment.
- Ability to maintain confidentiality at all times

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- Demonstrated knowledge and application of computer software, including Microsoft Office and Internet
 - Demonstrated Ability to contribute to positive workplace culture and practice
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Quality, Health & Safety

- Act in a way that maintains physical & psychological health and safety for self and others.
- Adhere to safe work practices relevant to the role.
- Promptly report issues that might put self or others at risk, including incidents and near misses, and respond appropriately to risks and reports from others when appropriate to do so.
- Is kind to self and others.
- Contribute to workplace safety and reduction of workplace injuries.
- Ensure team members, consumers/participants and visitors are safe, and accurately report any incidents, hazards and near misses in a timely and professional manner.
- Work at all times within a culture of continuous quality improvement.

Personal attributes

- Empowering
 - Professional
 - Inclusive
 - Compassionate
 - Courageous
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Licences and registrations

- Current National police check
- Current Employee Working with Children Check
- Victorian driver licence
- NDIS Worker Screening Check

Please note: These checks are a standard part of our employment process at Grampians Community Health. If the results of these checks are not aligned with the requirements of the role, we may reconsider the offer of employment.

Required training

- MARAM
 - Internal online courses as required.
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