

Position title	Group Facilitator – Mental Health		
Position holder	Vacant		
Program	Mental Health & AOD		
Funded by	WestVic Primary Health Network		
Based at location	Horsham, Stawell or Ararat		
Responsible to	<ul style="list-style-type: none"> • Program Leader Mental Health & AOD • Manager Counselling & Support • General Manager Business Support & Innovation • Chief Executive Officer 		
Direct reports	<ul style="list-style-type: none"> • Nil 		
Award	Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2022		
Classification	SACS Level 3.1 to 4.1		
Hourly rate	\$34.24 to \$39.49	Annual	\$27,063 to \$31,213
Status	0.4 EFT		
Hours per week	15.2		
PD last updated and approved by CEO	January 2023		

Position summary

Grampians Community Health in partnership with Ballarat Community Health deliver psychosocial support through the Connecting2Community (C2c) program in the Wimmera and Central Highlands. C2c is a co-designed model of psychosocial support delivered by a multidisciplinary team including peer works and clinicians.

The Group Facilitator – Mental Health will work within the Mental Health & AOD program to co-design, deliver and facilitate recovery-oriented group programs and education supports for clients across a range of areas. The position will be involved in facilitating groups that support clients to develop and build on community connections, life and social skills and further their personal development.

Key responsibilities

1. Work with other members of the mental health program area and clients to co-design and deliver group programs and education courses that encourage and inspire positive engagement, learning and participation.
2. Plan and facilitate recovery focused group activities that support clients to build skills, develop social connections, focus on recovery and access the community.
3. Collaborate with a range of services and the community to ensure a coordinated, integrated response to client's recovery goals.
4. Maintain a personal strength-based, trauma-informed and recovery-oriented outlook that engenders a sense of hope and resilience.
5. Provide supervision and support to students as required.
6. Other duties commensurate with current skills and experience as agreed with the Program Leader, Manager, General Manager or the Chief Executive Officer.

Key selection criteria

Qualifications

- Minimum Certificate IV in Mental Health, Community Services or similar relative qualification.

Desirable

- Full COVID-19 vaccination status (including booster).
- Demonstrated experience in the facilitation of group programs in the community services sector.
- Demonstrated experience of working with clients with complex needs including psychosocial disability
- Experience working with a range of stakeholders including clinical and non-clinical support services.

Demonstrated skills and experience:

- Demonstrated attention to detail with well-developed administrative and organisational skills to effectively manage high volumes of work and determine priorities, meet targets and deadlines.
- Ability to maintain confidentiality at all times.
- Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet.
- High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels.
- Demonstrated ability to contribute to positive workplace culture and practices.

Licences and registrations

- Current Victorian driver licence
- Current National police check (less than 3 months old)
- Current Employee Working with Children Check

Personal attributes

- Empowering
- Inclusive
- Professional
- Courageous
- Compassionate

Conditions of employment

This position is ongoing and is subject to the successful completion of a six-month probationary period

And requires the following checks:

- Satisfactory police check
- Employee Working with Children Check

Note: Checks must be obtained and provided prior to commencement as a condition of employment at Grampians Community Health. Where check results are unsatisfactory in relation to the role to be carried out, the offer of employment will be withdrawn.

Employee acceptance of position:

Employee signature

Vacant

Date
