

Position title	Mental Health Support Worker		
Position holder	Vacant		
Program	Connecting2Community (C2c)		
Funded by	WestVic Primary Health Network		
Based at location	Stawell/Ararat/Horsham		
Responsible to	<ul style="list-style-type: none"> • Program Leader Mental Health & AOD • Manager Counselling and Support • General Manager People and Community • Chief Executive Officer 		
Direct reports	<ul style="list-style-type: none"> • None 		
Award	Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2017		
Classification	SACS level 2.2 to 3.4		
Hourly rate	\$ 31.41 to \$36.50	Annual	\$49,653 to \$57,699
Status	Part time		
Hours per week	30.4		
PD last updated and approved by CEO	August 2022		

Position summary

Grampians Community Health in partnership with Ballarat Community Health deliver psychosocial support through the Connecting2Community (C2c) program in the Wimmera and Central Highlands. C2c is a co-designed model of psychosocial support delivered by a multidisciplinary team including peer works and clinicians.

The Mental Health Support Worker is a new role within the Mental Health & AOD program that will ensure a focus on self-management principles and the recovery model and contribute to the ongoing development of service offerings to our clients.

Key responsibilities

1. Support new clients to test eligibility to the NDIS and develop NDIS applications.
2. Coordinate and deliver psychosocial supports to C2c clients to enable them to work towards recovery goals.
3. Work with people accessing services on their individual desired goals and outcomes.
4. Identify opportunities for people accessing services to learn, grow and become more confident, and improve their self-esteem and self-efficacy.
5. Advocate for and support self-advocacy through encouragement, modelling and coaching to facilitate access to supports.
6. Facilitate or co-facilitate group programs in conjunction with team members.
7. Attend to appropriate referrals to other community supports and services.
8. Maintain a personal strength-based, trauma-informed and recovery-oriented outlook that engenders a sense of hope and resilience encourage a strength-based, trauma-informed and recovery-oriented outlook in people.

9. Ensure that accurate documentation of all client related records and data is maintained to meet internal and funding body requirements.
 10. Provide supervision and support to students as required.
 11. Other duties commensurate with current skills and experience as agreed with the Program Leader, Manager, General Manager or the Chief Executive Officer.
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Key selection criteria

Qualifications

- Minimum Certificate IV in Mental Health, Community Services or similar relative qualification.

Mandatory

- Demonstrated experience of working with clients with complex needs including psychosocial disability.

Desirable

- Experience in supporting clients to apply for access to the National Disability Insurance Scheme.
- Experience working with a range of stakeholders including clinical and non-clinical support services.
- Knowledge of the welfare and mental health service networks in the Grampians region.

Demonstrated skills, experience and/or understanding of:

- Demonstrated attention to detail with well-developed administrative and organisational skills to effectively manage high volumes of work and determine priorities, meet targets and deadlines.
- Ability to maintain confidentiality at all times.
- Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet.
- High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels.
- Demonstrated ability to contribute to positive workplace culture and practices.

Licences and registrations

- Current Victorian driver licence
- Current National police check (less than 3 months old)
- NDIS Worker Screening Check
- Working with Children Check

Personal attributes

- Ethical and inclusive
 - Self-disciplined
 - Collaborative and supportive
 - Flexible and resilient
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Conditions of employment

This position is ongoing and is subject to:

- Successful completion of a six-month probationary period
- Full COVID-19 vaccination status from MyGov or Medicare (including booster) or
- Certified evidence of medical exemption for COVID-19 vaccination

And requires the following checks:

- Satisfactory police check
- Clear NDIS Worker Screening Check
- Working with Children Check

Note: Checks must be obtained and provided prior to commencement as a condition of employment at Grampians Community Health. Where check results are unsatisfactory in relation to the role to be carried out, the offer of employment will be withdrawn.

Employee acceptance of position:

Employee signature

Vacant

Date
