

<b>Position title</b>	PHN Better Life Dual Diagnosis Case Worker		
<b>Position holder</b>	Vacant		
<b>Program</b>	Counselling and Behaviour Change		
<b>Funded by</b>	Western Victoria Primary Health Network (West Vic PHN)		
<b>Based at location</b>	Stawell, Horsham or Ararat		
<b>Responsible to</b>	<ul style="list-style-type: none"> <li>• Program Leader Counselling and Behaviour change</li> <li>• Manager Counselling and Support</li> <li>• General Manager People and Community Support</li> <li>• Chief Executive Officer</li> </ul>		
<b>Direct reports</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>		
<b>Award</b>	Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2017		
<b>Classification</b>	SACS 2.1 to 4.1		
<b>Hourly rate</b>	\$29.12 to \$37.54	<b>Annual</b>	\$46,033 to \$59,343
<b>Status</b>	Part time		
<b>Hours per week</b>	30.4 (0.8 FTE)		
<b>PD last updated and approved by CEO</b>	January 2022		

### Position summary

The Case Worker for the Better Life Dual Diagnosis service draws together therapeutic collaborative partnerships with intensive client centred, social determinants of health case management. This assists clients with co-occurring psychiatric illness and alcohol and other drug (AOD) issues to gain an optimal lifestyle whilst still having therapeutic care with psychiatric and AOD service providers.

Carers and family associated with clients with co-occurring needs will be supported as part of the case management process. Indigenous people with dual diagnosis and two local Aboriginal Cooperatives are part of the project to ensure cultural safety. It is supported by other Grampians Community Health (GCH) services including intake triage, AOD counselling support and other wrap around services.

### Key responsibilities

1. Enhance the capacity of services to collaboratively address needs of comorbid clients and needs of a diversity of clients.
2. Reduce substance use and the harm associated with substance use, for individuals and families.
3. Improve individuals' health, wellbeing and social connectedness.
4. Adopt integrated approaches to service delivery.
5. Manage services in accordance with a quality improvement framework.
6. Deliver the Better Life Dual Diagnosis program by providing coordinated case management and support services, for people whose co morbidity is psychiatric illness and drug dependency/ misuse or abuse.
7. Ensure that the service delivered uses a holistic approach to ensure the persons (and their family/ carer's where relevant) optimal future wellbeing - underpinned by the Social Determinants of Health.

8. Ensure that the Better Life is an integral part of the Healthy Lifestyles program service delivery continuum at GCH and works closely with GCH satellite sites and Grampians Psychiatric Services including the Dual Diagnosis Specialist.
  9. Effectively manage the project and meet the objectives and annual key performance indicators (90 Episodes of Care (EOC) of the program as outlined by the West Vic PHN and GCH's agreed work plan.
  10. Provide supervision and support to students as required.
  11. Other duties commensurate with current skills and experience as agreed with the Program Leader, Manager, General Manager or the Chief Executive Officer.
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### Key selection criteria

#### Qualifications

- Tertiary Qualifications in a relevant or related community services discipline.

#### **Mandatory:**

- As per DHHS guidelines, minimal skillsets to work within the alcohol and other drugs sector.

#### **Demonstrated skills, experience and/or understanding of:**

- Clinical case management practice as it relates to withdrawal, chronic illness and alcohol and other drug issues.
- Complex assessment and client centred collaborative shared care planning.
- Understanding of harm minimisation and the ability to work within this framework.
- Knowledge and understanding of the complexities of alcohol and drug issues, including legal, social, behavioural, psychological, environmental and biological factors.
- Brief counselling (motivational and health).
- Planning, implementation and evaluation of programs and services.
- Demonstrated attention to detail with well-developed administrative and organisational skills to effectively manage high volumes of work and determine priorities, meet targets and deadlines.
- Ability to maintain confidentiality at all times.
- Demonstrated knowledge and application of computer software, including Microsoft Office and the Internet.
- High level verbal and written communication skills that enable effective and appropriate communication with a broad range of people at all levels.
- Demonstrated ability to contribute to positive workplace culture and practices.

#### **Licences and registrations**

- Current Victorian driver licence
- Current National police check (less than 3 months old)

#### **Personal attributes**

- Ethical and inclusive
  - Self-disciplined
  - Collaborative and supportive
  - Flexible and resilient
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## Conditions of employment

This position is part time ongoing and is subject to:

- Successful completion of a six-month probationary period
- Full COVID-19 vaccination status from MyGov or Medicare or
- Certified evidence of medical exemption for COVID-19 vaccination

And requires the following checks:

- Satisfactory police check

**Note:** Checks must be obtained and provided prior to commencement as a condition of employment at Grampians Community Health. Where check results are unsatisfactory in relation to the role to be carried out, the offer of employment will be withdrawn.

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## Employee acceptance of position:

Employee signature

Vacant

Date

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